

Reservation Due Date
5 June 2018

HOTEL RESERVATION FORM

7th Asian Congress of Dietetics on 6 – 8 July 2018
The Federation of Medical Societies of Hong Kong

Attn: **Harbour Plaza Metropolis – Martin Chan** (Assistant Sales Manager)
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Please fill in BLOCK LETTERS:

Name: Prof/Dr/ Mr/Ms (First name) _____ (Last name) _____

Prof/Dr/ Mr/Ms (First name) _____ (Last name) _____

Contact No. : (Tel) _____ (Email) _____

Number of Rooms: _____ **Superior Room on Standard Floor** (app. 25 square meter with city view)
At **HK\$ 900** per room per night

Supplement: () Daily buffet breakfast served at The Promenade at HK\$130 per person per meal

Privileges: - Free in-room wifi internet for 2 devices per 24 consecutive hours access

- Welcome fruit upon arrival

- Complimentary 2 bottles of distilled water (each 430ml) with daily replenishment

- In-room coffee and tea making facilities

- Free use of gym, sauna, outdoor swimming pool and Jacuzzi

- Free shuttle bus between hotel and TST (Middle Road) from 7am to 11pm, every 20 minutes interval.

***All of the above rates are subject to 10% service charge and prevailing government tax (if any) per room per night.**

Special Request: Queen Size Bed Two Single Beds Non-smoking Smoking

Arrival Date: _____ Flight _____ Time _____

Departure Date: _____ Flight _____ Time _____

● *Airport Transportation Services are available. Please contact us for more details if required.*

All Reservation Must Be Guaranteed By a Credit Card to Secure Room Space: Visa Master

Name on Credit Card: _____ Card No. : _____ Expiry Date: _____

Date of Application: _____ Signature: _____

IMPORTANT NOTES:

1. In case of any cancellation of room reservation made less than *21 days* prior to your expected arrival, one night room charge will be debited on your given credit card as penalty directly.
2. In case of any amendment or cancellation of room reservation made less than *7 days* prior to your expected arrival or no-show, 100% expected whole period of room charges will be debited on your given credit card as penalty directly.
3. Payment Method: All guests must settle all payments by cash or credit card upon departure.
4. Rates are **on a first-come-first-served basis**, applicable on **2 days pre and post of this event** and subject to hotel's availability.

****Hotel will send Confirmation within 3 working days****